



# MSCA – Membership Criteria

The bylaws of the Manitoba Sloped Roofing Association provide for the following membership classes to which interested companies & individuals may apply. New Applicants are required to meet the following criteria and the membership categories are as follows:

## **Contractor Member:**

Those persons, firms, partnerships, or corporations, whether headquartered or not headquartered in the Province of Manitoba, who are engaged as contractors in the application of roofing systems and materials to sloped roof structures. (MSCA Bylaw)

- Applicant must have been in the business of sloped roofing for a minimum of 5 years.
- Applicant must be COR certified (Certificate of Recognition) or SECOR (Small Employer Certificate) “in good standing” or must provide suitable proof of ‘Safety Certification’ by an accepted 3<sup>rd</sup> party certification process/audit that supports the principles of COR & SECOR.
- Applicant must be incorporated in the Province of Manitoba.
- Applicant must provide proof of general liability insurance coverage at a minimum of \$2 Million in coverage.
- Applicant must operate business from a ‘commercially’ zoned property in the Province of Manitoba.
- Applicant must agree to a confidential ‘credit rating’ check through known suppliers. (2 references required)
- Applicant must provide a sample copy of its ‘customer contract’ and any statements of consumer warranties (minimum 2 years) provided to customers.
- Applicant must provide a listing of 4 recently installed roofs and agree to random audit review by MSCA members or designated 3<sup>rd</sup> parties.
- Applicant will sign a declaration to adhere to the MSCA Bylaws/Code of Ethics/Policies and procedures.
- Applicants must attend an ‘Informational Meeting’ with MSCA representatives prior to the completion of the application documents.
- Successful Applicants will be subject to a formal MSCA review after one year and prior to the applicants first membership renewal. (Conducted by the MSCA Membership Committee)

## **Supplier/ Manufacturer:**

Those persons, firms, partnerships, or corporations, whether headquartered or not headquartered in the Province of Manitoba, who supply associated goods, materials, and services to the sloped roof industry. (MSCA Bylaw)

- Applicant must have been in the business of supplying materials or services to the sloped roofing industry for a minimum of 2 years.
- Applicant must, in the case of roofing materials, indicate the CSA approvals of the products supplied and established warranties for these products by listing.
- Applicant must, in the case of services provided, indicate any levels of ‘Certification/Licensing’ etc. associated with these services.
- Applicant must be incorporated in Canada; the Province of Manitoba or any other Province/Territory of Canada
- Applicant must provide a minimum of 3 MSCA Contractor references with permission to contact etc.
- Applicant will sign a ‘declaration’ to adhere to the MSCA Bylaws/Code of Ethics/Policies and procedures.
- Applicants must attend an ‘Informational Meeting’ with MSCA representatives prior to the completion of the application documents.